

SWAVESEY INTERNAL DRAINAGE BOARD

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27 January 2012

Ladies and Gentlemen

Meeting of the Board
9th February 2012

I enclose the Agenda for the Meeting of the Board to be held at the Memorial Hall, High Street, Swavesey at 2.30 pm on Thursday the 9th February 2012.

Yours truly

I A D SMITH

Clerk to the Board

To the Chairman and the Members of the Swavesey Internal Drainage Board

A G E N D A

1. Apologies for absence

2. Declarations of Interest

The Clerk to report.

3. Confirmation of Minutes

To confirm the Minutes of the Meetings of the Board held on the 10th February 2011 and 4th July 2011.

(Copy pages 8-89)

4. Matters arising from the Minutes

5. Appointment of Chairman

To appoint the Chairman of the Board.
(Present Chairman – K Wilderspin Esq)

6. Appointment of Vice Chairman

To appoint the Vice Chairman of the Board.
(Present Vice Chairman – J Dodson Esq)

7. Election of Board Members

The Clerk will report that as the number of candidates for membership did not exceed the number of persons to be elected (seven), the following candidates were elected as Members of the Board for a period of three years from 1st November 2011, viz:-

BURGESS John	HEMINGTON Mrs A
DAY Austin	PARISH Tim
DODSON James	STROUDE Neil
WILDERSPIN Keith	

(NB) – Councillors B R Burling and S M Ellington are also Members of the Board as the nominees of South Cambridgeshire District Council under the provisions of the Land Drainage Act 1991.

The Clerk will also report that Mr P Stroude did not seek re-election and nominated his son Neil as his replacement.

8. Main River Issues

Further to minute B.628, the Clerk to report.

9. Flood and Coastal Defence Funding Review, Public Bodies Bill and Flood and Water Management Act 2010

Further to minute B.634, the Clerk to refer to a letter from Richard Benyon MP dated 19th July 2011.

(Copy pages 90-91)

10. Spreading/Disposal of Spoil and Waste Management Legislation

Further to minute B.635, the Clerk to report.

11. Water Framework Directive

Further to minute B.636, the Clerk to report.

12. Proposed Northstowe Development and other developments draining to Uttons Drove STW

Further to minute B.658, the Clerk to report.

13. Covells Drain, Swavesey

Further to minute B.659, the Clerk to report.

14. Outstanding Drainage Rates – Mr and Mrs Cuff

Further to minute B.660, the Clerk to report.

15. Mr T Smith – Erection of fencing

Further to minute B.663, the Chairman will report that agreement has now been reached with Mr Smith and that byelaw consent has now been issued.

16. Consulting Engineers' Report

To consider the Report of the Consulting Engineers

(Copy pages 92-103)

17. District Superintendent's Report

To consider the Report of the District Superintendent.

18. Environmental Officer's Newsletter and BAP Implementation

The Clerk to refer to the Environmental Officer's newsletter, previously circulated to members, the Internal Drainage Boards' Biodiversity Manual and to consider the Board's BAP Report.

(Copy to follow)

19. District Superintendent

a) Record of hours worked

Further to minute B.325(a), it will be reported that the District Superintendent worked 87 hours between February 2011 and January 2012.

b) Fee

Further to minute B.325(b), to give consideration to the District Superintendent's fee for 2012/2013.

c) Telephone expenses

Further to minute B.325(c), to consider the appropriate reimbursement of telephone expenses incurred on the Board's behalf.

20. State-aided Schemes

To consider whether to undertake further State-aided Schemes and whether any future proposals should be included in the forward capital forecasts provided to the Environment Agency.

21. Application for byelaw consent

The Clerk will report that the following application for consent to undertake works in and around watercourses has been approved and granted since the last general meeting of the Board:-

<u>Name of Applicant</u>	<u>Description of Works</u>	<u>Date consent granted</u>
Trevor Smith, Smith & Smith	The erection of 2 access gates – Over Road, Swavesey	27 th July 2011

22. Environment Agency – Precept

The Clerk to report.

The precept for 2011/2012 was £1,543.

23. Claims for Highland Water Contributions – Section 57 Land Drainage Act 1991

The Clerk will report that following his submission of claims for contributions the gross sum of £3,752.48 (£10,544.14 less £6,791.66 paid on account) (inclusive of administration) has been received from the Environment Agency for the financial year 2010/2011 based on the Board's actual expenditure on maintenance work for that financial year and the sum of £7,299.83 in respect of 80% of the Board's estimated expenditure for the financial year 2011/2012.

24. Environment Agency – Tidal River Strategy

Further to minute B.644, the Clerk to report with reference to the Earith drawmark.

25. Determination of annual values for rating purposes

The Clerk will submit the following recommendations for the determination of annual values for rating purposes, viz:-

			<u>Present Assessment</u>	<u>Proposed Determination</u>
			£	£
M E E Chapman	Over Road, Swavesey (Land taken for Guided Busway- Special Levy)	0.548a	24	-

A Hemington Mill Farm, Swavesey 9.069a 313 -
(Stables – Special Levy)

26. Rate arrears

To consider the writing off of rate arrears amounting to £248.93

27. Contribution from Developers

With reference to minute B.303, the Clerk will report that the following contribution towards the cost of dealing with the increased flow or volume of surface water run-off has been received.

<u>Contributor</u>	<u>Amount</u>
Cambridgeshire County Council	£8,550.17 (gross) £7,695.15 (net)

28. Association of Drainage Authorities

a) Annual Conference

The Clerk will report that the Annual Conference of the Association of Drainage Authorities will be held in London on Wednesday the 31st October 2012.

b) Annual Conference of the River Great Ouse Branch

The Clerk will report that the Annual Conference of the River Great Ouse branch of the Association will be held in Prickwillow, Ely on Tuesday the 6th March 2012.

c) Subscriptions

The Clerk will report that it is proposed by ADA to increase subscriptions by 5% for 2012.

29. Report of the Internal Auditor

To consider the Report of the Internal Auditor.

(Copy pages 104-105)

30. Health and Safety Audits

The Clerk to report.

31. Review of Internal Controls

To consider the system of Internal Control.

32. Cambridgeshire Flood Risk Management Partnership Update

The Clerk will refer to the Partnership Update dated October 2011.

(Copy pages 106-108)

33. Payments

The Clerk to report on payments made:-

- a) 2010/2011 (1st February – 31st March 2011)
- b) 2011/2012 (1st April 2011 – 31st January 2012)

(Schedule page 109)

34. Annual Accounts of the Board – 2010/2011

The Clerk will report that in accordance with the Accounts and Audit Regulations 2003 Section 10(3), all Members received a copy of the Annual Accounts for the year ended the 31st March 2011 before the 30th June of that year and approved the Accounts for the purposes of the Regulations.

35. Expenditure estimates and special levy and drainage rate requirements 2012/2013

To consider estimates of revenue expenditure and levy and rate requirements in respect of the financial year 2012/2013.

(Copy pages 110-111)

36. Date of next Meeting

37. Any other business